

# TYRONE RECREATION

Roger Spencer Community Center, 145 Commerce Drive, Tyrone, GA 30290 (770) 487-4694  
Parks & Recreation Manager, Lynda Owens, email: lynda.owens@tyronega.gov

## **SHAMROCK PARK PAVILION RESERVATION PERMIT**

- The Town of Tyrone requires a security deposit for the pavilion rental. This deposit is **CASH ONLY, EXACT CHANGE.**
- Failure to follow any rules will limit future use and reduce the amount of deposit refunded.
- **ALL RESERVATION FEES ARE NON-REFUNDABLE.**
- **Both deposit and rental fee are due at the time of reservation.**

Reservation date: \_\_\_\_\_ Times: \_\_\_\_\_

For the purpose of: \_\_\_\_\_ Number of people attending \_\_\_\_\_ (Limit 50)

Renter Name: \_\_\_\_\_

Address: \_\_\_\_\_

**(YOUR SECURITY DEPOSIT REIMBURSEMENT WILL BE MAILED BACK TO THE ABOVE ADDRESS) THIS WILL TAKE 4-6 WEEKS TO RECEIVE.  
(THIS NAME MUST MATCH THE NAME ON YOUR DEPOSIT & PAYMENT RECEIPTS)**

Email address: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Work number: \_\_\_\_\_

Residency: Fayette County \_\_\_\_\_ Out of County: \_\_\_\_\_

### **RENTAL RATES (FLAT FEE. ONE RENTAL PER DAY)**

**IN COUNTY: PAVILION RENTAL 8:00 AM-9:00 PM \$100.00 PLUS \$100.00 REFUNDABLE SECURITY DEPOSIT**

**OUT OF COUNTY: PAVILION RENTAL 8:00 AM-9:00 PM \$200.00 PLUS \$100.00 REFUNDABLE SECURITY DEPOSIT**

### **RULES**

- Alcoholic beverages, vaping, and the use of tobacco products are prohibited.
- Properly dispose of all refuse inside and outside of the pavilion.
- Parking is restricted to PARKING SPACES. No parking on grass or blocking other vehicles. Additional parking is across the street at the new Town Hall and behind the lake in the recreation center/library parking lot.
- Police and secure the area before and after the event and verify the facility is in order.
- Clean-up procedures are a must. All garbage bagged. Taken to dumpsters at either Handley or Redwine Parks. Picnic tables are free of garbage and wiped clean of spills. Garbage on the floor under the pavilion was picked up.
- Reimbursement of any costs to repair damage or cleanup is required.
- The pavilion shall not be open for use before 8:00 am or remain open after 9:00 pm.
- Music amplification shall not be so loud as to disturb adjacent property owners.
- No activity that can be deemed illegal, immoral, or otherwise contrary to the public good shall be permitted.
- Adult supervision must be provided for children ages 20 and under. The ratio must be one adult for every five adolescents.
- Deposits will be returned to the renter via check. It takes approximately 2-3 weeks to receive your deposit reimbursement.
- There shall be no consecutive rentals of the Shamrock Park Pavilion.
- Only two rentals per organization or individual per calendar year.
- The following are eligible for free rentals: The Girl and Boy Scouts, The 4H organization and accredited Tyrone schools.
- **PLEASE NOTE: THE NAME ON THE RECEIPT AND THE ADDRESS ON THE RENTAL FORM WILL BE USED FOR SECURITY DEPOSIT REIMBURSEMENT. NO EXCEPTIONS.**
- **NO TENTS, GRILLS, TABLES, OR INFLATABLES ARE ALLOWED OUTSIDE OF THE PAVILION.**
- **THE PAVILION CAPACITY IS 50 PEOPLE. IF YOU HAVE MORE THAN 50 PEOPLE, YOU ARE SUBJECT TO BEING SHUT DOWN WITH NO REIMBURSEMENT OF MONIES.**

I am an adult 21 years of age or older. I have signed the Liability Release Agreement on the back of this page and received a copy of the cleanup procedures.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### **FOR OFFICE USE ONLY**

Amount of deposit: \_\_\_\_\_ Receipt# \_\_\_\_\_ Employee Initials \_\_\_\_\_

Amount of rental payment: \_\_\_\_\_ Receipt# \_\_\_\_\_ Employee Initials \_\_\_\_\_

Notes: \_\_\_\_\_ Rev. 1/16/2025