

**SHAMROCK PARK PAVILION RENTAL CLEAN UP AND RULES**

- Inflatables, additional tables, canopies, etc may not be set up outside of the pavilion.
- Alcoholic beverages and the use of tobacco products are prohibited.
- Properly dispose of all refuse inside and outside of the pavilion.
- Parking is restricted to PARKING SPACES. No parking on grass or blocking other vehicles. There is additional parking across the street at the new Town Hall as well as behind the lake in the recreation center/library parking lot.
- Police and secure the area before and after the event and verify the facility is in order.
- Clean-up procedures are a must. All garbage bagged. Taken to dumpsters at either Handley or Redwine Parks. Picnic tables free of garbage and wiped clean of spills. Garbage on floor under pavilion picked up.
- Reimbursement of any costs to repair damage or cleanup is required.
- The pavilion shall not be open for use before 7:00 am or remain open after 10:00 pm. All lights will be turned off by 11:00 pm.
- The amplification of music shall not be so loud as to disturb adjacent property owners.
- No activity shall be permitted which can be deemed illegal, immoral or otherwise contrary to the public good.
- Adult supervision must be provided for ages 20 and under. The ration must be one adult per every 5 adolescents.
- Deposits will be returned to renter via check. It takes approximately 2-3 weeks to receive your deposit reimbursement.
- **PLEASE NOTE: THE NAME ON THE RECEIPT AND THE ADDRESS ON THE RENTAL FORM WILL BE USED FOR SECURITY DEPOSIT REIMBURSEMENT. NO EXCEPTIONS.**
- **NO TENTS, GRILLS, TABLES OR INFLATABLES ARE ALLOWED OUTSIDE OF THE PAVILION.**
- **THE PAVILION CAPACITY IS 50 PEOPLE. IF YOU HAVE MORE THAN 50 PEOPLE, YOU ARE SUBJECT TO BEING SHUT DOWN WITH NO REIMBURSEMENT OF MONIES.**

I am an adult 21 years of age or older. I have signed the Liability Release Agreement on the back of this page and received a copy of the cleanup procedures.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

-----  
**FOR OFFICE USE ONLY**

Amount of deposit: \_\_\_\_\_ Receipt# \_\_\_\_\_ Employee

Initials \_\_\_\_\_

Amount of rental payment: \_\_\_\_\_ Receipt# \_\_\_\_\_ Employee

Initials \_\_\_\_\_